**Dr Ahmed, Dr Mansoor, Dr Jaiswal PPG (Patient Participation Group)**

(Meeting Minutes – 30th November 2017)

***Opening:***

The meeting of the Patient Participation Group for Drs Ahmed, Mansoor and Jaiswal took place between 16:30 – 17:30 on Thursday 30th November 2017 in the patient’s community room at Newton Heath Health Centre

***Present:***

Newton Heath Health Centre: Andrea Hulme (Practice Manager)

 Joanne McCullam (Assistant Practice Manager)

From Registered Patients: Rose, Gaynor, Jackie, Margaret, Rhonda

The group demographic is representative of:

7 Female, 0 Male

Age Group 45 – 54yr = 2, 55 – 64yr = 1, 65 – 74yr = 3, 75 – 84yr = 1

Ethnicity: British = 6, Caribbean & African = 1

***Introduction Agenda***

Minutes of the previous meeting were unavailable

* **Items from Previous Meeting**
* **Bowel Screening:** This was promoted by the Patient Group at Flu Clinic. The way forward is that the screening programme are looking at patients providing one sample in future as opposed to three this might help improve uptake
* **Abdominal Aortic Aneurysm Screening:** Andrea feedback this was from 65th birthday
* **Reception Area:** Renovations were now complete and the Patient Group were pleased with the appearance of reception, it was more user friendly. Higher seating had been provided as requested by the Patient Group. Bariatric seating in the form of a ‘Bench format’ was also in place as requested by the Patient Group

**Meeting Proper**

Item 2 - PPG PILOT – Item removed from agenda

Item 3 – Practice Leaflet / Winter Newsletter

Items for the newsletter were discussed as follows:

Bank holidays / Ordering Prescriptions

Cold Weather Alert

Slips & Trips (slippers & rugs

Item 4 – NMGH Commissioning

There will be a link worker per patch (group of practices). The Practice is in Patch 3. The CCG will be holding a meeting on 18.12.17

Item 5 – The Way Forward

To hold an event in Spring eg; Homeless awareness. Depaul Homeless Charity can provide safe shelter through volunteers who welcome the homeless into their homes. The homeless must be abstinent from drugs and/or alcohol. The Practice can help promote this via their website.

Andrea fed back that The Urban Village Practice (Ancoats) provide a GP Service to the homeless.

ANY OTHER BUSINESS: NIL

At the end of the meeting the following **actions** were agreed:

* Update Website – action Joanne
* Winter Newsletter – action Joanne
* NMGH Commissioning Questionnaire – action Group
* **Next Meeting Topic**: See Agenda

**Next Venue**: Patient’s community room at Newton Heath Health Centre

**Time & Date**: Thursday 15th February 2018 16.30 – 17.30 pm